

Eagle Scout Project Proposal Meeting Request Info

Step 4: Once completed, the **Scout** will then email the appropriate District Eagle Chair Representative for their District to schedule a project review on a District level first. (All email correspondence that is from a scout must also include either the scout's parent / legal guardian, Eagle Project Coach, or the Scoutmaster). The preferred method of this meeting is a face-to-face meeting, but if that option is not available, it will be held via zoom.

No project work may begin until the District and the Council approves your proposal and signs your Approvals page.

Please include the following info in your email request:

- Scouts Legal First Name and Last Name
- Troop Number
- Eagle Project Coach Name
- Eagle Project Coach Email Address
- Scoutmaster Name
- Scoutmaster Email Address
- Name of Project Beneficiary
- Estimated date you would like to begin physically working on your project and how long you think it will take you to complete it
- Brief Description of Proposed Project
- A couple of suggested dates / times and meeting locations for the face-to-face meeting. Remember a parent, legal guardian, or Scout Leader must be present. A good suggestion would be at your weekly Scout Meeting.